



Winnebago Lutheran Academy

Facilities and Activity Kickstart Plan

Plan to Safely Reopen the WLA Campus for Events and Activities

WLA Event - Activity Participation Form

MUST BE COMPLETED FOR EACH STUDENT PARTICIPATING

General Statement of Explanation:

The *WLA Facilities and Activity Kickstart Plan* was adapted to closely align with the [Fond du Lac County guidance for Business reopening](#). This facility use and activity plan, which allows for the incremental reopening of our campus, has been drafted while closely consulting with the local health department and the WLA Administrative Team. **This plan aims to address facility use and activity questions which are pertinent for our Summer and Fall 2020 Reopening.** Should Fond du Lac County's plan undergo drastic modifications, or require modification by a higher authority, WLA may have to modify this plan. We are excited to begin carefully reopening our campus to facility use and activities, while simultaneously providing a plan which aims to uphold health and safety best practices.

Health & Safety-

Campus Expectations/Best Practices:

1. Before visiting the Academy please ensure you are in good health. Do not visit campus if you have a fever, cough, sore throat, or other symptoms consistent with COVID-19;
 - a. [CDC Listing of Symptoms](#)
2. All campus visitors will be expected to practice social distancing, keeping a distance of 6 feet from all others, as much as is feasible;
3. Please respect all directional guides when standing in line, sitting in bleachers, etc;
4. Please cover any sneezes/coughs with your elbow (not hands);
5. Please refrain from shaking hands, high-fiving, fist-bumping, hugging, etc;
6. Visitors are encouraged to remain on campus, only as long as is actually necessary, per the given event/activity;
7. The wearing of masks on campus is optional;

Health & Safety-

General Disinfection/Sanitation by WLA Staff:

1. We highly value your health & safety and will:
 - a. Thoroughly and regularly clean restrooms and frequented gathering spaces, ensuring that soap/sanitizer are readily available;
 - b. Regularly sanitize high-touch surfaces including, but not limited to: door handles, light switches, weight room equipment, etc;

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- c. Ensure proper signage is posted to encourage health & safety best practices, including sanitation expectations, proper hygiene, etc;
- d. Properly monitor areas where visitors are likely to gather to support health & safety best practices;
- e. Ensure WLA leadership and volunteers are adhering to all health & safety best practices;

*WLA Facilities and Activity Kickstart- **Concerning Youth Sports/Athletic Summer Camps***

“Contact Sports” Defined by *Blueprint for Opening Washington/Ozaukee County (p.29)* and endorsed by *FDL County*

Contact sports include, but are not limited to: basketball, football, soccer, hockey, lacrosse, rugby, boxing, some martial arts, wrestling;

“Low Contact Sports” Defined by *Blueprint for Opening Washington/Ozaukee County (p.29)* and endorsed by *FDL County*

Low contact sports include, but are not limited to: baseball, volleyball, tennis, golf, swim, weight lifting/strength training, distance running, breakdancing, bowling, badminton, pickleball, ladder golf, corn hole, gymnastics, multi-person dance, cheerleading, competition ice skating, track and field;

Most Relevant Guidance from *Blueprint for Opening Washington/Ozaukee County (p.29)* and endorsed by *FDL County*

- “Low contact” youth sports are permitted if there is the ability to disinfect equipment between use, per CDC guidelines;
- “Contact” youth sports are suggested to be cancelled for the 2020 summer, however, may occur under the current guidelines;

What This Means for WLA?

- **WLA Athletic Camps and Contact Days designated as “low contact”** will occur with proper modification. The modified summer camp and activities schedule is available through the office of Mr. Bendix, Activities Coordinator (bbendix@wlavikings.org)
 - Low Contact Sports: Cross Country, cheerleading, volleyball, strength & conditioning;
 - Coaches and WLA staff will submit (to the WLA Activities Dept.) and implement a feasible health and safety plan which will complement the *WLA Kickstart Plan* “best practices” and “campus expectations”;
 - The complete listing of plans will be made available to participants (guardians) as of June 26th;
 - Proper sanitation will occur in-between all sessions, before the next group enters;
 - Again, all *WLA Kickstart* “best practices” and “campus expectations” previously noted on page 1, will be upheld;
 - All parents/guardians will be required to complete a participation consent form, acknowledging their consent for their child(ren) to participate in an activity that **will have varying levels of contact with other participants**;
 - While we are aiming to modify camps and contact days and sanitize as best as possible, all activities, to some degree, will have contact;
 - Attendance at all camps and activities is voluntary;

- Parents are encouraged to only physically enter the WLA building if necessary. Please consider dropping participants off in order to minimize gathering.
- **WLA Camps and Contact Days designated as “contact”** will occur with proper modification: Wrestling, football, basketball, soccer;
 - Coaches and WLA staff will submit (to the WLA Activities Dept.) and implement a feasible health and safety plan which will complement the *WLA Kickstart Plan* “best practices” and “campus expectations”;
 - The complete listing of plans will be made available to participants (guardians) as of June 26th;
 - Proper sanitation will occur in-between all sessions, before the next group enters;
 - Again, all *WLA Kickstart* “best practices” and “campus expectations” previously noted on page 1, will be upheld;
 - All parents/guardians will be required to complete a participation consent form, acknowledging their consent for their child(ren) to participate in an activity that **will have varying levels of contact with other participants**;
 - While we are aiming to modify camps and contact days and sanitize as best as possible, all activities, to some degree, will have contact;
 - Attendance at all camps and activities is voluntary;
 - Parents are encouraged to only physically enter the WLA building if necessary. Please consider dropping participants off in order to minimize gathering.

*WLA Facilities and Activity Kickstart- **Concerning Non-Athletic Summer Camps***

Most Relevant Guidance from *Blueprint for Opening Washington/Ozaukee County (p.34)* and endorsed by *FDL County*

- If held, summer school and camps should practice physical distancing and stagger offerings throughout the day to decrease the number of students who interact;
- Clean and disinfect often per CDC guidelines.

What This Means for WLA?

- **WLA Non-Athletic Camps-** will occur with proper modification. The modified summer camp and activities schedule is available through the office of Mr. Bendix, Activities Coordinator (bbendix@wlavikings.org)
 - Non-Athletic Camps Occurring: Band, Theatre;
 - Camp leaders and WLA staff will implement a feasible health and safety plan which will complement the *WLA Kickstart Plan* “best practices and campus expectations”;
 - The complete listing of plans will be made available to camp participants (guardians) as of June 26th;
 - Proper sanitation will occur in-between all camp sessions, before the next group enters;
 - Parents are encouraged to drop participants off in order to minimize gathering.

*WLA Facilities and Activity Kickstart- **Concerning Weight Room Use***

Most Relevant Guidance from *Blueprint for Opening Washington/Ozaukee County (p.42)* and endorsed by *FDL County*

- Limit to 25% capacity.
- Clean and disinfect often per CDC guidelines.

- Provide disinfectant for members to wipe down equipment after each use.
- Assign staff members whose main responsibility will be disinfecting equipment.
- Discontinue providing towels and mats for members.

What This Means for WLA?

- The WLA Weight Room will be open for purposes of WLA (summer strength & conditioning for summer camp athletes, h.s. sport contact days, etc.), with proper supervision by WLA leaders;
- 25% of max capacity= **20**;
- The weight room will not be open to the general public;
- WLA staff and volunteers will execute a plan to encourage social distancing and successfully clean all equipment and frequently used spaces per CDC guidelines;
- Disinfectants will be provided to wipe down equipment before and after each use.

*WLA Facilities and Activity Kickstart- **Concerning Outdoor Facility Use, Including Rentals***

Most Relevant Guidance from *Blueprint for Opening Washington/Ozaukee County (p.28)* and endorsed by *FDL County*

- Limit guests to 25% capacity.
- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.

What This Means for WLA?

- The WLA Activities Dept. will carefully and safely work to coordinate reservations for our outdoor facilities;
- ****Outdoor Facility Use May Begin AFTER July 1st***
- The WLA Activities Dept. will make the final determination on whether or not an outdoor event or activity can safely be allowed on campus;
 - **Key considerations:** group size, size of area to be used, contact level and duration, contact type (contact vs. low contact), health and safety plan, participation consent form(s);
 - The color coded key (see appendix 1) will be applicable at the time facility use reservations are considered;
- Outdoor reservations will be considered, following standard procedure, and the priority hierarchy will be followed:
 - WLA activities;
 - WLA Association activities
 - Non-WLA affiliated activities and facility use;
- Facility use contracts must be completed (standard procedure);
- A facility use health and safety plan must be submitted to the WLA Activities Dept;
- A participant consent form must be completed for each outside participant;
- All outside groups will be expected to follow WLA campus social distancing and sanitation requirements.

*WLA Facilities and Activity Kickstart- **Concerning Indoor Facility Use, Including Rentals***

Most Relevant Guidance from *Blueprint for Opening Washington/Ozaukee County (p.14,15,17,32)* and endorsed by *FDL County*

- Limit guests to 25% capacity.
- Practice physical distancing. In spaces where physical distancing is difficult, wear cloth face masks.

What This Means for WLA?

- The WLA Activities Dept. will carefully and safely work to coordinate reservations for our indoor facilities, using 25% of the given space’s max capacity as a guide;
- The WLA Activities Dept. will make the final determination on whether or not an indoor event or activity can safely be allowed on campus;
 - **Key considerations:** group size, size of area to be used, contact level and duration, contact type (contact vs. low contact), health and safety plan, participation consent form(s);
 - The color coded key (see appendix 1) will be applicable at the time facility use reservations are considered;
- Indoor reservations will be considered, following standard procedure, and the priority hierarchy will be followed:
 - WLA activities;
 - WLA Association activities
 - Non-WLA affiliated activities and facility use;
- Facility use contracts must be completed (standard procedure);
- A facility use health and safety plan must be submitted to the WLA Activities Dept;
- A participant consent form must be completed for each participant;
- All outside groups will be expected to follow WLA Campus social distancing and sanitation requirements.

Appendix #1: Facility Use Key

General Use Guidelines by Defined Space-

Indoor Facility Use Key:

DEFINED SPACE	OPEN WITHOUT RESTRICTIONS OPEN WITH RESTRICTIONS CLOSED	RESTRICTIONS	OTHER NOTES
WLA Gymnasium(s)	CURRENTLY CLOSED	1. Activity Dependant; 2. 25% of Max Capacity; 3. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Max of 150 occupants; 3. Spectator seating must be spaced out by 6 feet; 4. Every other bleacher, if bleachers are to be used;
WLA Weight Room	CURRENTLY CLOSED	1. 25% of Max Capacity; 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Max of 20 occupants;
WLA Chapel- Auditorium	CURRENTLY CLOSED	1. 25% of Max Capacity; 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Max of 80 occupants; 3. Seating must be spaced out by 6 feet (every other

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			row to be used);
WLA Band/Choir Rooms	CURRENTLY CLOSED	1. 25% of Max Capacity; 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Seating must be spaced out by 6 feet;
WLA Cafeteria	CURRENTLY CLOSED	1. 25% of Max Capacity; 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Seating must be spaced out by 6 feet; 3. Per table max= 4
WLA Media Center	CURRENTLY CLOSED	1. 25% of Max Capacity; 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Max of 25 occupants; 3. Seating must be spaced out by 6 feet;
WLA Art Room	CURRENTLY CLOSED	1. 25% of Max Capacity; 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Max of 12 occupants; 3. Seating must be spaced out by 6 feet;
WLA Classrooms	CURRENTLY CLOSED	1. 25% of Max Capacity (exact # varies by room); 2. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st; 2. Seating must be spaced out by 6 feet;

Outdoor Facility Use Key:

DEFINED SPACE	OPEN WITHOUT RESTRICTIONS OPEN WITH USE RESTRICTIONS CLOSED	RESTRICTIONS	OTHER NOTES
WLA Soccer Fields	CURRENTLY CLOSED	1. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st;
WLA Football Fields	CURRENTLY CLOSED	1. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st;

WLA Baseball Field	CURRENTLY CLOSED	1. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st;
WLA Track	CURRENTLY CLOSED	1. Health & Safety Best Practices/ Campus Expectations;	1. Open after July 1st;
WLA Football/ Track Stadium Bleacher Seating	CURRENTLY CLOSED	1. Health & Safety Best Practices/ Campus Expectations;	1. Seating must be spaced out by 6 feet;
WLA Parking Lots/ Outdoor Gathering Spaces	CURRENTLY CLOSED	1. Health & Safety Best Practices/ Campus Expectations;	

Appendix #2: FAQ's

**This FAQ section will continue to populate as questions come in and are addressed.*

FAQ: Does any of this information concern WLA academics and the start of the 2020-2021 school year?

ANSWER: No, at this time, the WLA Kickstart Plan only addresses WLA summer activities and events. WLA will continue to plan for the 2020-2021 school year, and will communicate information as decisions are made.

FAQ: So, "contact" camps like soccer and basketball will allow for the sport to be played, as intended?

ANSWER: Yes, the given sport will, at times, have contact inherent to the activity. Our camp leaders will submit modified plans stating how they will minimize contact as much as feasible, but ultimately we are allowing our families to consent to the given activity. Our leaders will furthermore uphold the health and

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safety best practices, sanitize between sessions, and provide an atmosphere that meets cleanliness expectations.

FAQ: Does any of the information in the Kickstart Plan address WIAA High School Athletics this summer?

ANSWER: No, the WLA Kickstart Plan addresses WLA summer activities and events, not associated at all, with WIAA operations. The WIAA oversees high school athletics and WLA athletes and programs must align with WIAA rules and procedures. Currently, no high school athlete or coach may participate in any person-to-person contact, of any sort, through June 30th. After July 1st, the WIAA will provide more direction. If coach/athlete contact is allowed, each WLA sport may take advantage of 5 unrestricted contact days (up to the discretion of each WLA head varsity coach).

FAQ: How can I get access to the WLA Participation Consent Form?

ANSWER: The WLA Participation Consent Form will be sent out by the given WLA sponsored activity leader, or by the event/activity leader in charge of the event/activity occurring on WLA's campus.

FAQ: I am a summer camp leader. Can I serve prepackaged snacks/drinks to camp attendees?

ANSWER: Yes, prepackaged snacks/drinks are allowed per CDC guidelines. Snacks/drinks are not to be provided in a communal fashion (i.e.-pan of brownies, group water coolers, etc). Food and beverages are NOT to be shared by participants.

FAQ: Do I have to wear a mask while on campus?

ANSWER: WLA will not be requiring visitors to wear masks while on campus.