



# Online Learner Contract

FIRST TIME STUDENTS ONLY

## ALL STUDENTS

1. Apply [online](http://blc.edu/apply) at [blc.edu/apply](http://blc.edu/apply).
2. Print out and complete the Online Learner Contract. A parent or guardian must sign the form.
3. Give the completed Online Learner Contract to Mr. Welch.
4. Request an official copy of your high school transcript to be sent to Bethany Lutheran College.

## WLA DUAL CREDIT ADVISOR (Mr. Welch)

Complete the Counselor Recommendation portion of the Online Learner Contract  
Scan and email the form to the Director of Online Learning at Bethany Lutheran College at [dualcredit@blc.edu](mailto:dualcredit@blc.edu)

## STUDENT INFORMATION

Student Name: \_\_\_\_\_

High School Graduation Year: \_\_\_\_\_

Courses Desired: \_\_\_\_\_

Term: (Circle one.): Fall / Spring / Summer

School Year: \_\_\_\_\_

Bethany Lutheran College email (if returning student): \_\_\_\_\_

Secondary email: \_\_\_\_\_ Phone contact: \_\_\_\_\_

### The online student learner must initial each the following statements:

\_\_\_\_\_ I understand that this is a dual credit college course with college level expectations.

\_\_\_\_\_ I agree to meet deadlines, manage my time effectively, and follow the college course schedule with the understanding that it may be different than my high school schedule.

\_\_\_\_\_ I recognize that the course grade I earn will be part of my permanent college transcript.

\_\_\_\_\_ I understand that it is my responsibility to verify the transferability of the Bethany Lutheran College credits to whatever institution I plan to attend.

\_\_\_\_\_ I understand that it is my responsibility to request transcripts and pay any fees associated with a transcript request.

\_\_\_\_\_ I will follow the terms of the *Bethany Lutheran College Online Student Handbook*.

\_\_\_\_\_ I will consistently display ethical and honest behavior and strive to maintain academic integrity.

\_\_\_\_\_ I understand that if I violate the terms of the Bethany Lutheran College Online Student Handbook or Online Learner Contract I am subject to discipline by Bethany Lutheran College and the violations will be reported to my high school

\_\_\_\_\_ I understand that my enrollment in this course requires me to have regular access to reliable internet.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***I understand that the student and/or the high school representative will be responsible for communicating directly with Bethany Lutheran College regarding any information related to the student's enrollment in the Dual Credit courses.***

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

## **COUNSELOR RECOMMENDATION**

### **Advisors**

*Please complete this recommendation for the named applicant/student. This recommendation document must come directly from your email or mailing address NOT the student.*

**On a scale of 1-5 (5 being outstanding), rate this student as a potential online student for Bethany Lutheran College Dual Credit Program.**

Student takes initiative as an active learner.

1 2 3 4 5

Student diligently applies his/her best effort.

1 2 3 4 5

Student takes personal responsibility for his/her learning and performance.

1 2 3 4 5

Students completes work in a timely manner.

1 2 3 4 5

Student demonstrates excellent communication skills

1 2 3 4 5

Student's GPA: \_\_\_\_\_

General comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_