

## PARENT & STUDENT HANDBOOK 2019-20

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Revised April 2019

### GENERAL INFORMATION

*Winnebago Lutheran Academy exists to glorify God by nurturing the growth of every student to live as Christ's child within their families, congregations, and communities. - Mission Statement*

#### STATEMENT OF FAITH

WE CONFESS the Triune God

FATHER Who has created us and still preserves us;

SON Who has suffered and died for our sins and has risen again that we have the firm assurance of eternal life in heaven; and

HOLY SPIRIT Who sanctifies us by bringing us to faith in Jesus Christ, our personal Savior, and Who keeps us in the true faith through the power of the Gospel in Word and Sacraments.

WE ACCEPT the canonical books of the Bible as the divinely inspired and inerrant Word of God.

WE SUBMIT to God's HOLY WORD as the only infallible Authority in all matters pertaining to doctrine, faith, and life.

WE ADHERE to the Confessions of the Evangelical Lutheran Church as contained in the Book of Concord of 1580 because they are a correct presentation and exposition of the pure doctrine of the Word of God.

#### STATEMENT OF PURPOSE

Winnebago Lutheran Academy is a four year high school established in 1925 to serve the parents and children of the Academy Association with a Christ-centered curriculum designed to make disciples of all students from special to gifted, as they serve as dedicated members of God's kingdom, as well as useful and worthy citizens of their country. Since "the fear of the Lord is the beginning of knowledge," (Proverbs 1:7), all teaching and training at Winnebago Lutheran Academy rests upon and is drawn from God's Word. Thus, through the operation of the Holy Spirit, God's Word is the vital force and determining standard of all instruction; its injunctions and principles permeate all activities; and, it is the basis for all discipline and counseling. Through such application of God's Word, the Lord works through His Word at WLA

1. to strengthen each student in the confident assurance that he is a redeemed child of God by grace through faith in his Lord and Savior Jesus Christ, John 3:16, Matt. 28: 18-20;
2. to assist parents in bringing up their children in the "training and instruction of the Lord," Ephesians 6:4; and,
3. to encourage each student to utilize his/her God-given gifts and talents in a life of faithful service to his Lord and to his fellow man, whether that be in the full-time service of the preaching and teaching ministry or the workforce, our Lord says, "my sheep listen to my voice . . . and they follow me," John 10:27.

#### STATEMENT OF GENERAL OBJECTIVES

In keeping with WLA's general purpose, the faculty and governing board are intent that each graduate, through faith in Christ and by the strength of the Holy Spirit, be empowered to grow spiritually, academically, physically, and socially throughout his/her years at WLA. Whether the graduate will enter the workforce or go on to further schooling, the Lord has given him the opportunity to grow in:

1. a firm trust in Jesus Christ as his personal Savior from sin;
2. a basic understanding of God's Plan of Salvation as it relates to all men and to each individual;
3. the desire and ability to be a witness of the Lord Jesus Christ;
4. the desire to support the message of the Gospel by the way he lives and acts;
5. the desire to serve his fellow men through the Gospel, no matter what his career choice might be;
6. the ability to function as a contributing, literate member of his community;
7. the ability to organize himself in Christian stewardship of time and talents for work and for recreation;
8. the ability to appreciate the beauty and blessings of God's creation and to apply them to his personal growth and satisfaction;
9. the ability to evaluate current life problems in view of the Law and the Gospel.

#### ASSOCIATION MEMBERS

WINNEBAGO LUTHERAN ACADEMY is owned and receives its main support from an association of 38 congregations (17,000+ communicants) within a forty-mile radius of Fond du Lac. All the Association Churches pastors, male teachers, and lay representatives comprise the Plenary Board that meets semi-annually to conduct Association business. From the Plenary Board,

an Executive Board is elected which meets six times annually. The Executive Board, together with its appointed committees and the principal, is responsible to the Plenary Board in carrying out school policies on a day-to-day basis.

## **ENROLLMENT INFORMATION**

### **ADMISSIONS**

Although WLA exists primarily for the purpose of providing a Christ-centered education to the members of the Association, all applications for admission will be considered from anyone who sincerely desires a Christian secondary education. An application for admission can be initiated by phone, stopping at the school office or applying online which can be completed via the WLA website's homepage [www.wlavikings.org](http://www.wlavikings.org) > For Prospective Families > Application for Admission. Transfer students must have an official transcript of their grades on file with WLA before their application for admission can be processed.

Transfers are not accepted during the school year. Enrollments are closed after the first day of school. Exceptions to this policy are made through the Administration and Executive Board of WLA.

### **CHURCH FELLOWSHIP POLICY**

Our school upholds the clear and evangelical fellowship principles of Scripture in all our instruction and practice.

We enroll students from churches outside our fellowship only on the condition that they will receive our instruction in the Word with open hearts and will in no way seek to disseminate any doctrines or practices which are out of harmony with God's Word as it is taught among us. Furthermore, it is our expressed purpose to lead such students to share our confessional beliefs. We will not discriminate against such students, but rather in love seek to win them to the truth of God's Word as we apply fellowship principles in all school activities. Their involvement will be limited to only those activities which do not involve the practice of church fellowship.

Therefore non-WELS families desiring enrollment for their child, will be encouraged to take advantage of an adult information class offered at one of the WELS churches. This policy assumes that the family is willing to consider the seriousness of spiritual education, and is therefore willing to learn for themselves what will be taught to their child at WLA.

### **FELLOWSHIP PRACTICES**

It should also be noted that at times it may be academically advantageous to ask professional people from outside our church fellowship to lend their particular expertise in supplementing the work of our called instructors. We take it for granted that no one will misunderstand such action as though it in any way represented an endorsement of the individual's membership in a false church or as though it gave the impression of false ecumenism. Whenever the possibility for misunderstanding exists or arises, measures will be clearly taken to correct any false impressions.

Finally, other matters that relate to fellowship practices may periodically arise in the life and work of our school. Such matters will be dealt with individually and evangelically in the spirit of Christian love for all concerned. Our purpose is always to give a clear testimony to the whole truth of God's Word, so that, "speaking the truth in love, we will in all things grow up into him who is the Head, that is, Christ." Ephesians 4:15.

### **NON-DISCRIMINATORY POLICY**

In view of the fact that the Bible teaches that "God does not show favoritism" (Acts 10:34) and that "there is no Greek or Jew" (Col. 3:11) and in view of the fact that the purpose of Winnebago Lutheran Academy is to help students to realize their potential as responsible Christian citizens, this institution does not discriminate on the basis of race, color, national and ethnic origin, nor disability insofar as the administration of its educational policies, admission policies, scholarships and loan programs, and other school-administered programs are concerned.

## **ACADEMICS CURRICULUM**

### **COURSE PLANNING**

WLA offers a varied selection of courses in both required and elective subjects designed to fulfill the needs of all students desiring a Christian secondary education. WLA's Guidance Department begins scheduling students in January of each year with the intent of providing a sound Christian high school education in keeping with the student's ability, interests, and future needs.

### **COLLEGE PREPARATORY COURSE**

Due to the increasing demand with which the Wisconsin Ev. Lutheran Synod has been blessed concerning the need for more qualified pastors and for more qualified teachers in elementary and secondary Christian schools, we pray that many students will continue to prepare themselves for the preaching and teaching ministry. Pre-ministerial students will consider a solid college preparatory course in selecting their classes in addition to the foreign language requirements. Pre-teacher students also need a strong college preparatory program. The student and parent, in conjunction with the Guidance Department, can arrange a program that will satisfy the entrance requirements at Martin Luther College.

It is generally accepted that many students will continue their education at colleges or universities after graduation. In order to be eligible for college and successful at such work, students should be advised that most colleges require a student to be ranked in the top half of his high school class, together with a satisfactory recommendation from the principal or guidance counselor. The student is also encouraged to take either the Scholastic Aptitude Test (SAT) or American College Test (ACT) following his junior year while making early contact with the college of his choice for specific instructions.

### **TECHNICAL/TRADE SCHOOL COURSE PREPARATION**

Some students do not desire to attend college after graduation. They may have a certain course in mind at a technical or trade school or they may intend to enter the job market immediately after graduation from high school. Students may also elect a more career-oriented program including the various elective courses offered. A work release program is also available to those seniors who fulfill the criteria established by the Guidance Department.

### **INDIVIDUAL HELP**

WLA is committed to serving every graduate of an elementary or Christian day school with a Christ-centered secondary education. To help students with academic difficulties, the Learning Coordinator utilizes a variety of accommodations individualized scheduling, both small group and individualized instruction and student lead tutoring (upon request of parent)..Close contact is also maintained with the home through the online grade book PowerSchool, report cards, and individual homeroom teachers to help every student to master the necessary requirements for graduation.

### **COURSE CHANGES/WITHDRAWALS**

A student is expected to finish the course he/she selects. Should a change be necessary, it must be made only with the consent of the guidance office and parents. A fee of \$50 will be assessed for any student/family directed schedule change after the student's schedule requests have been submitted. There will not be a fee charged to a student if a schedule change is requested via an instructor. Changes may only take place during the first three (2) weeks of the course and another course will be substituted, and fees will be applied. Should a student choose to drop a course for an invalid reason or because of academic failure, the withdrawal will be noted on his/her transcript as Withdraw Fail (WF). A withdrawal at semester time from a course regularly scheduled for the full year normally means that the student will receive credit for the semester. It is possible that a request may not be able to be granted due to availability of courses during the school day and the graduation needs of a student, however the next best fitting class will then be scheduled for the student.

## **ACADEMICS**

### **ACADEMIC ELIGIBILITY REQUIREMENTS**

Eligibility requirements will apply to all athletic activities covered by the athletic code, as well as all musical groups that are not regularly scheduled classes, Youth Apprenticeship, Viking staff, drama, forensics, student council, cheerleader squads, Spirit Dancers, and any similar activity. Students involved in any of the above named activities should be using their God-given talents faithfully.

*The WLA faculty will review the academic progress of the participants using the following eight grading periods:*

1. Mid-term first review
2. End of first quarter review
3. Mid-term two review
4. First semester review and report cards sent
5. Mid-term third quarter review
6. End of third quarter review
7. Mid-term four review
8. Second semester review and report cards sent

Eligibility for the fall co-curricular season will be determined by the grades from the previous semester.

### **GRADE REPORTS**

Grade reports are sent home two times during the school year, at the end of each semester. Parents are reminded that they can view students grades, missing assignments and/or attendance, by logging into the parent portal of PowerSchool. Parents are invited to make an appointment with the guidance office if additional questions arise. The learning coordinator and homeroom teachers also make contact with parents if significant difficulties arise. Again, the parents can initiate any of these contacts if they

feel something needs to be discussed. A scheduled parent/teacher conference occurs in the fall for the purpose of providing a brief amount of time for the homeroom teacher to share the prepared progress report. If difficulties seem apparent, the parent and/or teacher may make an appointment when adequate and private time can be spent on fact-finding and problem-solving.

### **CLASS RANK/GPA/HONOR ROLL**

WLA uses a 4.000 system GPA system. All AP, Honors Classes, and Dual Credit receive an extra point.

Regular	Weighted	Percentages
A+ = 4.000	A+ = 5.000	100-99
A = 4.000	A = 5.000	98-94
A- = 3.667	A- = 4.667	93-92
B+ = 3.333	B+ = 4.333	91-90
B = 3.000	B = 4.000	89-85
B- = 2.667	B- = 3.667	84-83
C+ = 2.333	C+ = 3.333	82-81
C = 2.000	C = 3.000	80-76
C- = 1.667	C- = 2.667	75-74
D+ = 1.333	D+ = 2.333	73-72
D = 1.000	D = 2.000	71-67
D- = 0.667	D- = 1.667	66-65
F = 0.000	F = 0.000	64-0

Cumulative GPAs and class rank are updated each semester. All subjects are included in computing GPA, class rank, and honor roll (high honors = 3.833 and above: honors = 3.333-3.832)

### **VALEDICTORIAN POLICY**

For the sake of consistency in nominating students for various scholarships, WLA will designate the senior class valedictorian based on a cumulative GPA after seven semesters using the weighted 5.000 scale.

### **HOMEWORK**

Homework outside the school day is not intended to be oppressive. It is understood that some subjects have more work involved than others; however, students are expected to discuss any possible heavy workloads with their instructors. Students, especially those involved in outside activities, should expect to do a regular amount of schoolwork at home. Students who stay on campus after school for evening activities also have the opportunity to do homework in the after school study hall prior to the planned activity.

Parents, if there is one area in which you can offer your support, it is in the area of homework. Your child will have homework. Please help develop a time and place and an every school night habit, to teach the responsibility of accomplishing quality, accurate, and complete course assignments. Your first check can be found in the assignment notebook required of every freshman.

### **SEMESTER TESTS**

Comprehensive semester tests in most courses will be given at the end of each semester. A special schedule will be followed for the days of testing. This schedule will be sent home or printed in one of the school publications before the end of the semester.

### **GRADUATION REQUIREMENTS - ACADEMIC**

Twenty-four units of credit are required for graduation from Winnebago Lutheran Academy. The responsibility of fulfilling the requirements rests with the student. A student completing the course requirements successfully will be eligible for admission to public and private universities in Wisconsin and throughout the United States. According to the Executive Board Policy, students not involved in apprenticeship or off campus higher learning will not have more than two scheduled study halls per semester.

#### **CREDIT BREAKDOWN**

<u>Subject</u>	<u>Required for Diploma Board Policy</u>
Religion	*Pass 3 Credit Hours- Must take 4 Credits
English	Pass 4 Credit Hours-Must take 2 credits in literature and 2 credits in writing electives junior and senior years.
Math	Pass 3 Credit Hours
Social Studies	Pass 3 Credit Hours -Must take World Geography & Government/Current Events, American History, and World History

Science	Pass 3 Credit Hours -Must take a physical science and a biological science
Phy. Ed.-Health	Pass 2 Credit Hours (0.5 Must be in health)
Fine Arts	Pass 1 Credit Hour
Technology	Pass 0.5 Credit Hours-Must take Introduction to Technology
Electives	Pass 5 Credit Hours

\*Transfer students will be evaluated individually to determine Religion and all other credit standings

### **ADDITIONAL GRADUATION REQUIREMENTS**

Along with all core credit requirements, all students are required to pass the Wisconsin Civics exam to receive a diploma. It is to be understood that in addition to all academic requirements being fulfilled, a student must also have satisfied all his financial obligations to the school and any impending disciplinary action must be resolved in order to participate in the graduation service and receive a diploma.

### **ACADEMIC FAILURES/INCOMPLETES**

All students will be requested to complete course requirements for every class that they take. Failure is unacceptable and no student will be allowed to choose an "F" in lieu of doing the work involved. Each student will be urged to do his best in every assignment. Students who resist all efforts designed to help them do their work properly will be referred to the Assistant Principal for disciplinary action. Students who refuse to do their assignments or work up to their God-given potential may be considered for possible removal from WLA.

An incomplete in any subject is normally to be made up within one week; however, in special cases more time may be given upon the approval of the instructor.

### **TRANSFER OF CREDITS/TRANSCRIPT**

One transcript of credits is issued to any college or technical school free of charge. Subsequent transcripts will be issued at a charge of \$5.00 each to the students. All transcript request should be taken care of through Parchment.

## **STUDENT LIFE SCHOOL LIFE**

### **SCHOOL DAY**

The academic school day officially begins at 8:00 A.M. and ends at 3:05 P.M. The day includes seven class periods of 45 minutes each, and a chapel period of 16 minutes. The last 20 minutes of the school day is called Flex time when students may receive help from various teachers. Students are expected to remain in the building or on the school grounds throughout the school day. No one may leave the school premises unless an acceptable excuse is received from home and a permission is secured from the Assistant Principal.

Students should not come to school before 7:30 A.M. unless they are bus students or they are involved in some planned school activity. If others find it necessary to come before 7:30 A.M. on a regular basis, they must clear this matter with the office.

Students should also leave at the end of the school day by 3:30 PM. Please have alternate transportation plans so the child does not need to spend countless hours wandering the halls at school.

### **ATTENDANCE**

Perfect attendance is a God-pleasing desire for all students. Having said this, absences will occur. Regular class attendance is essential to earn academic credit at WLA. ***Course credit may be forfeited on the 10th absence from a class in a semester course.*** This includes all absences recorded as a part of the student's attendance record (excused or unexcused). These would not include absences for school related activities. A meeting with the student and parents will be scheduled. When sickness or emergencies occur, please observe the following:

Call the office number (921-4930) in the morning before 9:00 A.M. and give the nature and possible duration of the absence. The office will then record your absent student on the computer as ***EXCUSED*** in the PowerSchool Gradebook. If an emergency arises during the day, a phone call to the office can replace a written excuse and the student will be excused to go home.

If you forget to call the office regarding your student's absence, your student will be listed as ***UNEXCUSED*** on PowerSchool until a written note from you the parent is turned in to the office or a phone call is received. If you choose to send a note, your student should bring it to the office. During the course of the day the Vice Principal will review all written notes from home. If you do not contact WLA, your student will remain listed as ***UNEXCUSED***. An unexcused absence will be entered onto a student's permanent record.

Each instructor and study hall supervisor will also check attendance at each class period. An absence from class means that all missed work must be made up. Prolonged illness could be an exception and would be handled separately. All students absent

more than three consecutive days due to illness must forward a doctor's excuse to the office indicating the nature of illness and the projected time of additional absence.

Excused absences normally include illness, doctor and dental examinations (please attempt to schedule such examinations not of a critical nature outside of school hours), or emergencies. Planned absences and family vacations should be cleared with the assistant principal before the event occurs so that make-up work or other arrangements can be made in advance. Family permission does not guarantee excused absences.

### **CHAPEL**

Daily Chapel services are held in the Chapel/Auditorium. This is a worship service and, as such, we would do well to heed the admonition from Habakkuk 2:20, "The Lord is in His holy temple; let all the earth be silent before Him." Paul also reminds us that "everything should be done in a fitting and orderly way" in I Cor. 14:40. "Let us worship Him with the respect, honor, and reverence due Him as our Maker, Redeemer, and Sanctifier!" Students furnish their own hymnals and Bibles.

### **HOMEROOMS**

The purpose for homeroom is to provide additional time for study and guidance. All homerooms meet every Monday and Friday, or the first and last days of each week.

### **ANNOUNCEMENTS**

Written announcements to be posted on the information center must first be cleared by an advisor or one of the administrators who will initial his acceptance.

### **LUNCH ROOM**

A school lunch is provided for those who wish to participate. The weekly cost is determined at the beginning of each school year. Procedures concerning the lunch hour include the following:

- a) After the student is finished eating and has returned his dishes to the proper area, he must stay in the lunchroom until the period ends;
- b) Students are given a student picture ID in which money can be applied to. When choosing to eat the school provided hot lunch or from Ala carte, the barcode of the student ID will be scanned and the price of lunch deducted from the balance of the card. Money can be put on the ID card before or after school or during passing time in the main school office. Parents will receive notifications from PowerSchool when the card balance has low funds.
- c) And finally, parents, please discuss your child's eating habits with him. It is surprising how many students do not eat at noon, or "survive" on a can of soda. Even our eating habits are to be done to God's glory alone.
- d) Food and drink are not allowed on a regular basis in the classroom setting.

### **DRESS CODE**

Students should be neat and careful with their dress in school since their attire and their appearance reflects their station as redeemed children of God and representatives of Winnebago Lutheran Academy. In keeping with the scriptural injunction to be moderate in all things (Philippians 4:5), as a general policy the Christian student will avoid extremes in person and dress, regardless of what fashion may dictate. Because fashion often changes, the dress code may also change during the school year.

*Specifically:*

1. All clothing will be neat, clean, not frayed or torn.
2. No leggings, yoga pants or jeggings allowed.
3. All tops must meet the minimum of collar bone height, must have sleeves and no cleavage. No undergarments may be visible including but not limited to camisoles, bra straps, boxers etc.
4. No shorts or skirts shorter than fingertip length.
5. Skirts and shorts may not be shorter than fingertip length. Yoga pants/leggings may be worn under an appropriate length skirt, but may NOT be worn alone as pants
6. T-shirts with suggestive insignia or messages, alcohol related insignia or messages, or which exemplify sex, drugs, or an anti-Christian attitudes are not allowed.
7. Pajama bottoms or slippers may not be worn.
8. Earrings and nose piercings are allowed. Nose piercings must be a small stud (3mm or less); boys are allowed to wear earrings but must be a small stud (3mm or less). Gauges are not allowed.
9. Hats, caps, headscarves, hoods, or other head coverings may not be worn by either boys or girls in the school building.

10. Students will not display any tattoos, body art, or body writing.

11. Only natural and reasonable hair colors are allowed

12. Co-curricular practice attire will be a t-shirt or an approved practice uniform. Please check with individual coaches for acceptable limits.

Because fashions change, the dress code may change also. No dress code will provide an answer to every potential choice faced by students. Common sense, combined with a desire to glorify God, will hopefully result in good choice.

For the sake of order, when there are differences of opinion concerning dress, the judgment of the WLA teacher will be respected.

### **CO-CURRICULAR ACTIVITIES**

WLA offers a variety of opportunities for the student to participate in school activities. We encourage all our students to be active in at least one school-related co-curricular. It is advisable to be involved and enjoy the companionship of fellow believers, but care should be taken that one does not get involved in too many activities and thereby cause the school work to suffer.

### **THEATRE**

WLA offers three theatrical productions each year: a musical, a dramatic performance, and an improv show. All students are encouraged to participate!

### **FORENSICS**

The forensics team is open to all students. Tryouts are held each winter and competition with other schools takes place in spring. A number of students each year have qualified for state competition.

### **VIKING STAFF**

Students with abilities in writing, artwork, and photography can find ample opportunity for their talents by serving on the staff of the student yearbook, The Viking. Students may apply in the spring.

### **PASTOR-TEACHER RECRUITMENT**

Jesus said to his disciples, "The harvest is plentiful but the workers are few. Ask the Lord of the harvest, therefore, to send out workers into his harvest field." (Mat. 9:37-38) What is it like to serve the Lord as a pastor or teacher? WLA seeks to give students a glimpse of this kind of service through various activities. Students may participate in Pastor/Teacher for-a-day, visits to Martin Luther College, early foreign-language experience and visits with pastors and teachers on staff.

### **CHEERLEADING**

Separate Varsity and Junior Varsity squads are chosen for football and basketball. Regular practices are held in preparation for fall and winter seasons.

### **SPIRIT DANCE SQUAD**

Tryouts are held in the spring. The squad performs at home basketball and football games. Any girl may try out for this sport.

### **INTRAMURAL SPORTS**

Students have the opportunity to play on teams and compete with other students of similar skills and interest. Basketball and kickball are included; other sports as time and interest dictate.

### **MUSIC**

Band students play in the Pep Band. Special choral groups (i.e. The Academy Kids) are available to those who audition are selected. Academy Kids auditions are held in May at the end of the school year for the following year's group. The major purpose of all these groups is to represent the school by invitation at various social functions.

### **STUDENT COUNCIL**

The Student Council is involved with student government and plans various events throughout the year, both of a social and service nature. It helps to operate the school canteen and underwrites the cost of spectator buses.

### **MATH TEAM**

This competition is open to all students. Students meet the second Monday of each month for competition.

## ACADEMIC BOWL

Academic Bowl is an academic competition held among conference high schools.

## BOARD GAME CLUB

This club meets two days a week during winter sports season. Various games are provided for students to play while they socialize.

## INTERSCHOLASTIC SPORTS

As a member of the Wisconsin Flyway Conference, WLA offers Varsity and Junior Varsity competition for both boys and girls. There are also separate freshman teams for volleyball and basketball.

### GIRLS

Cross-Country  
Cheerleading  
Spirit Dance  
Volleyball  
Basketball  
Bowling  
Track  
Softball  
Trap Shooting  
Soccer

### BOYS

Cross-Country  
Football  
Baseball  
Wrestling  
Basketball  
Bowling  
Track  
Golf  
Trap Shooting  
Soccer

Varsity competition on the state level is also available as WLA is a member of Wisconsin Interscholastic Athletic Association. Parents and students are reminded that, as a member of the WIAA, interscholastic competition, WLA is governed by certain eligibility standards. Please see the Activities Director for a complete list of eligibility standards. A student who participates in an athletic co-curricular activity is subject to the application of the standards of behavior set forth in the **Athletic Code**. A student who participates in a non-athletic co-curricular activity is subject to the application of the **Standards of Behavior for Co-Curricular Activities**. Students participating simultaneously in both athletic and non-athletic co-curricular activities are subject to the application of the standards of behavior set forth in both the **Athletic Code** and the **Standards of Behavior for Co-Curricular Activities**.

### ATHLETIC CODE OF CONDUCT >

Please see the complete Code of Conduct on the WLA website > [www.wlavikings.org](http://www.wlavikings.org) > For WLA Families > Athletics

## LETTER AWARDS CRITERIA

The following represents the procedures whereby letters are awarded for participation in academic and co-curricular activities. For more information on the letter in particular, please contact the person in charge.

### CATEGORY

Academics

Cross-Country (b&g)

Cheerleading (girls)

Spirit dancers (girls)

Football (boys)

Volleyball (girls)

Soccer (b&g)

Basketball (b&g)

Wrestling (boys)

Track (boys/girls)

Baseball (boys)

Softball (girls)

Band

Forensics

### CRITERIA

Academic awards are determined by cumulative GPA at the end of 1st semester of current year  
grade 9 (3.80),  
grade 10 (3.70),  
grade 11 (3.60), and  
grade 12 (3.40).

Run Varsity in ½ the meets

1 year varsity football & basketball

2 years faithful service

Play in ½ the quarters

Play in ½ the games

Play in ½ the quarters

Play in ½ of quarters

Participate in ½ of scheduled meets

One more point than number of meets

Play in ½ the innings

Play in ½ the innings

140 pts.

quality for state and earning 88% of the total points available to the student

Theatre	a student may letter in daram once per year, upon earning 10 at the director's discretion
Student Council	2 years of faithful service
Academy Kids	1 year of faithful service
Traveling Choir	14 church appearances

### NON LETTER AWARDS

Viking Staff                      Determined by Advisor

Individuals who have performed faithfully may receive a certificate of participation.

### **DISCIPLINE**

In a Christian high school, as in any school where Christ dwells, everyday behavior presents few problems. Christian students and instructors have many enjoyable sessions together as a result of God's grace ruling in their hearts through the new man created by faith in Christ Jesus. Perhaps we do not appreciate this singular blessing of a Christian school nearly enough and possibly that is one reason why our sinful nature can so easily lead us astray from time to time. When such a situation does develop, it is necessary that the matter be handled in an evangelical way, for the welfare of individual souls, and for the well-being of the school. The following items outline briefly the procedures which will be followed should they become necessary.

A. **TARDINESS:** Christians are expected to be punctual unless a valid reason exists. When a student is tardy it will be recorded on PowerSchool. In other instances during the day such as a jammed locker or sick call, the student should first excuse himself to the instructor of his next class, then take care of the problem. Whenever a student is kept late after class by an instructor, it is the responsibility of the student to secure a note from that instructor which will admit him to his next class.

B. **TRUANCY:** School attendance between the ages of seven and eighteen is required whenever vocational, technical, and adult education agencies are available within the high school district. Any student who is absent one or more days from school without proper excuse is declared truant. A Christian student should also realize that truancy inhibits the fulfilling of his responsibilities as a Christian. Should a student be absent without permission, the matter will be discussed with the student and his parents/guardians in hopes that an immediate solution can be affected. Should truancy persist despite admonitions, the case will be finally placed into the hands of the proper county authorities for resolution.

C. **DETENTION:** A behavioral detention is served after school under the supervision of the assistant principal. Students should bring necessary books and materials so that the study time is properly used. It may also happen that a student be assigned detention for infractions of school policies.

D. **SUSPENSION:** Suspension from school serves the purpose of establishing a time for prayerful consideration before the problem is jointly discussed by the principal or assistant principal, student, and parents/guardians. Suspensions can occur if a student becomes involved in a single act so grievous that an immediate "cooling off" period is needed. In any case the student will be suspended from school. The student is prohibited from participating in co-curricular activities until the matter is resolved. The discussion which follows the suspension will establish what subsequent action, if any, should be taken. All school work missed by a suspended student must be made up.

E. **EXPULSION:** If suspension, discussion of the problem on the basis of God's Word, and any subsequent action do not settle matters satisfactorily, the situation might deteriorate to the point that expulsion from WLA is necessary which will be for the current school year only. In extreme cases, expulsion may take place immediately. The student and parents/guardians may ask that the matter be reviewed after one year if they wish.

F. **USE OF TOBACCO/DRINKING/USE OF NARCOTICS/ HALLUCINATORY DRUGS/NICOTINE/VAPING OR ANY FACSIMILE OF IT:** Board policy does not permit the use of any of these by WLA students at any time. Violators of this policy will be subject to disciplinary measures.

G. **PLAGIARISM:** In keeping with God's Word and will, stealing the schoolwork of others will not be tolerated. A student may receive a failure if plagiarism is proven or if another student's assignment is deliberately copied in part or whole. If there is suspicion of a student's plagiarism, the teacher has a right to demand an assignment to be redone.

H. **BANNERING:** Students are advised that "bannering" of the school premises with the use of toilet paper is a violation of the city code and will be treated as vandalism by local authorities. In addition to fines which may be levied by the local court, WLA's administration will also impose any discipline deemed necessary for the situation at hand.

I. **VANDALISM AND VULGARISM:** Since WLA's students are living examples of their Christian faith, and since it does happen that some individuals tend to be abusive in their words and in their actions at times, the following actions will not be tolerated.

1. Defacing desks, books, or any other materials or properties found on school grounds by using filthy or suggestive language or anything pertaining to the use of illegal drugs.

2. Possessing any book, manual, or material which has been defaced with filthy language or with language or pictures which refer to illegal drugs.
3. Vandalizing of any property belonging to the school or to some other student or teacher.
4. Passing of notes in which foul language, sexual implications, or endorsement of involvement in illegal drugs is mentioned.

J. PREGNANCY POLICY: In the event of a student pregnancy at WLA, the prospective mother and father will not be allowed to continue in school as regular students. Every effort will be made, however, to work with repentant students to help them continue their education at WLA in an off-campus program, and to help them in preparing for the well-being of the child which they are expecting that he might be accepted and cared for as a blessing from almighty God. Further details of the pregnancy policy and the off-campus program can be secured by contacting the principal.

K. REMOVAL FROM CLASS: If a student is removed from a class for disciplinary reasons a meeting to resolve the problem will be held with the parents/guardians, the student, and the teacher involved. The student is ineligible until resolved. Should the student be removed from the class for the second time, and should the removal be upheld by the administration after a meeting with the parents/guardians, student, and teacher; the student will be prohibited from attending that class for the duration of the term. The student may schedule that class again at the next opportunity when it is offered. A student expelled from two different classes will be ineligible for co-curricular participation and his continued attendance at WLA will be in jeopardy.

L. HARASSMENT: Sexual harassment or exploitation is not condoned in scripture and therefore will not be condoned at WLA. The administration of WLA will act to investigate all complaints and take appropriate action against any student, teacher, administrator, or other school personnel who is found to have violated God's will in this matter. (The complete policy is available in the WLA office.)

## **OTHER SCHOOL MATTERS**

### **AUTOMOBILES/PARKING**

All students who regularly drive to school must register their cars in the school office. By state law, emergency lanes must be kept open in case of emergencies. Please drive sensibly when entering and leaving the parking lot. Use only the parking lot assigned to that individual permit. Repeated violations may cause one's parking privileges to be curtailed or revoked.

### **BUS TRANSPORTATION**

Any student who lives within school districts 1, 11, or 23, and did not fill out an application in May at the end of the school year should call the transportation office of the district of residence for further information. No. 1 (Fond du Lac) - 929-2785; No. 11 (North Fond du Lac) - 929-3750; No. 23 (Campbellsport) - 533-8381.

Students who live outside these districts may have the opportunity for private busing from the Oshkosh or Mayville areas. For further information please contact the school business office.

### **EMERGENCY MEDICAL AID**

It is possible that an emergency could arise during the school day of such a nature that immediate aid would be necessary. If such should be the case, the student would be taken to the emergency room of St. Agnes Hospital in Fond du Lac. To facilitate such action an Emergency Medical Permission form for each student is on file in the office.

### **EMERGENCY SCHOOL CLOSING PROCEDURE**

Should inclement weather strike before school begins, a decision will be made before 6:30 A.M. if possible. An announcement from the principal will be sent out via the WLA website ([wlavikings.org](http://wlavikings.org)), official WLA social media outlets, and directly to the parents via phone, email, and/or text message. Radio stations KFIZ 1450 AM and WFDL 97.7 FM will be notified in Fond du Lac; WOSH 1490 AM, Oshkosh; WCWC 1600 AM, Ripon; WMRH 1170 AM, Waupun; and WBKV 1470 AM, West Bend. Should it become necessary to close early, all drivers and students in town will be sent home. Radio stations and bus lines will be notified. Students who ride District No. 1, 11, and 23 buses should make alternate arrangements for rides in an emergency, as it is possible WLA will close before the local districts find it necessary to do so.

### **EMERGENCY DRILLS**

Fire and tornado drills are regularly held throughout the year. Emergency procedures are posted throughout the school and WLA is connected to the Fond du Lac area emergency warning and information system.

### **HOUSING**

The Academy is ready to assist parents in finding quarters for students from outlying congregations. Such quarters are with Christian families in the immediate area who are willing to open their homes to students who desire a Christian education and

who live too far away to make driving every day a practical matter. The school maintains a contact with these homes to give the parents the assurance that their children are well cared for. Applications for housing should be made to the school office.

### **INSURANCE**

A blanket insurance policy for all students covering all school sponsored activities is included in the student class fee. Please check with the school office for details.

### **LOCKERS**

Students will be given a lock on their first day of school and will return them to their homeroom teacher at the end of each school year. Students are encouraged to keep their lockers locked at all times. Students are also expected to keep lockers neat and clean and free from offensive signs and related material. All lockers remain school property and are subject to periodic inspection at the discretion of the administration. End of the year locker cleaning is the responsibility of the student. Students should be very careful about storing valuables or large amounts of money in their lockers.

### **MEDICATION**

The school is prohibited from dispensing any medication. Should a student need aspirin or other medication, he/she may bring it from home and should leave it in their locker/backpack during the day.

### **PHONE CALLS**

Parents should not call their children to the phone during the school day except for emergencies.

### **TRANSPORTATION TO SCHOOL EVENTS**

Spectator Buses - Buses will be made available for off-campus activities if enough interest is shown to justify hiring them. Sign-up sheets will be available. Faculty chaperones will be furnished. Students are not to bring radios and disc/tape players along on school-sponsored bus trips.

### **UNSANCTIONED STUDENT ACTIVITIES**

An event which is not sanctioned by the faculty and/or Executive Board, or by an Association congregation and its pastor(s) becomes the responsibility of those students and/or parents who sponsor the event. Those who participate in such an event must also assume a share of the responsibility.

Responsibility includes, but is not limited to, acts of promotion, advertising, and supervision. These acts will not be permitted on school property.

An event sponsored by an Association congregation and its pastor(s) becomes the responsibility of this congregation. The promotion of such an event may, however, be permitted on WLA premises and may be supported by the student body within the usual proper guidelines for good order through the Office of the Principal.

### **ELECTRONICS ACCEPTABLE USE POLICY**

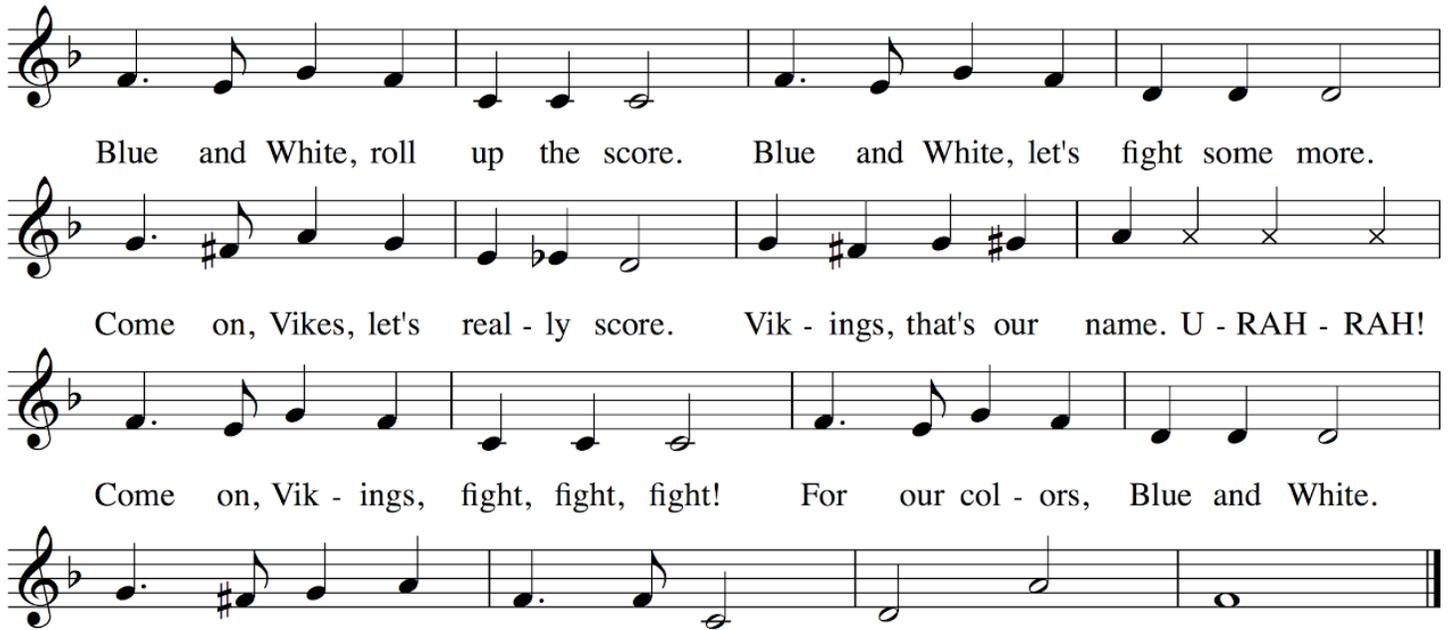
Please find the complete Electronics Acceptable Use Policy on the WLA website > [www.wlavikings.org/tech](http://www.wlavikings.org/tech)

# The Academy Song



We hail thee, Win - ne - ba - go, Our dear A - cad - e -  
my; Our know - ledge and our learn - ing, We owe it all to  
thee; Our thoughts will al - ways lin - ger here; Thy gal - lant White and  
Blue we'll keep a - live in mem - o - ry, And e're to thee be true.

# WLA Fight Song



Blue and White, roll up the score. Blue and White, let's fight some more.  
Come on, Vikes, let's real - ly score. Vik - ings, that's our name. U - RAH - RAH!  
Come on, Vik - ings, fight, fight, fight! For our col - ors, Blue and White.  
Play it hard, but play it right. Win this game!